



Dear Parents:

Thank you for enrolling your child in the Champaign Family YMCA Summer Day Camp. We have prepared a summer program that will provide adventure, friendships and a safe environment. In preparation for the experience, we ask that each parent read this packet thoroughly.

**What do I send to camp with my camper?**

**In a backpack or bag, place:**

- Towel, swimsuit (labeled with name)
- Sun Block (apply on camper at home)
- Insect repellent-if needed (apply on camper at home)
- Gym shoes (no open shoes)
- Extra items optional: (Water shoes for outdoor play, change of clothes)

**In a lunch box or cooler, (please label):**

- Lunch and drink (Include an ice pack in the lunch box as there is no refrigeration)

**In an envelope to give to Camp Director when signing in:**

- Health History- This needs to be completed and signed by legal parent/guardian for campers to attend.
- Camper Information form- This form is used by the camp staff to get to know the camper
- Authorized pick-up form- This form must be completed fully and brought on the first day. Please take the time to fill out the entire sheet to ensure your child's safety. Be sure to include ALL those people who might pick up your child.

↑ **DO NOT PACK THESE FORMS - GIVE THESE TO THE CAMP ↑**

**STAFF WHEN CHECKING IN YOUR CAMPER**

**Camp store money or “Trading Post”**

- Trading Post is for snack time of the day. Your camper can bring a snack or purchase one at our “Trading Post” at the Y Welcome Center and bring your receipt to a camp counselor.. If your child is going to purchase a snack, we ask that money be deposited for them on Monday or Tuesday when signing in. We do not let the campers spend more than \$1.00 per day. Healthy snacks are offered. Balances may be carried over from week to week.

At the end of the summer, if there is a balance, you may request it or donate it to “Invest In Youth” scholarships. All requests are due within 2 weeks of the end of camp.

## **Special Attention should be given to the following**

- We have camp...Rain or Shine
- Camp forms directly to staff at check in
- Be sure all clothes are marked clearly
- The camp director reserves the right to dismiss any camper from camp. Such situations will mean a total loss of camper fees paid
- Feel free to notify the Camp Director at any time with any concerns that arise. We want your camper to have a great time at Champaign Family YMCA Summer Day Camp
- All lost and found items will be kept for 2 weeks. Check camp lost and found

**Arrivals and Departures:** The camp day is from 9:00am to 4pm. If you are not using our Before and After Care program, please arrive between 8:50 and 9:00am and pick up your camper between 3:45-4:00pm. Pick up and drop off will be at our camp shelter located just behind the Y main building. There is a parking lot and drive-up area at the shelter for your convenience. (There is a late fee of \$1 minute for those campers not picked up on time.)

**Before and After Camp Care:** Arrive begins at 6:30am in the multipurpose room. The BAC staff will take the campers to the shelter house. In the afternoon, campers will be at the shelter until 5pm unless the weather prevents this. At 5pm we will relocate into the multipurpose room.

**Late Arrivals:** Campers depart the YMCA by 9:15am. If your camper arrives late, you will need to drive them to their location. If you know your camper will be late (i.e. a doctor's appointment), find out the location they will be the day before, and take your camper directly to the camp site. Be sure to sign your camper in and plan enough time for the staff to reach you at the drop-off area from their location.

\*\*\*Important Reminder\*\*\*

**Camp Fees:** Any payments not received by 6PM on Monday night may result in the loss of your child's spot in that camp. Camp balances may be paid in person, over the phone, on our website or by mail. To cancel a week of camp, notice needs to be given to the camp director 2 weeks in advance. If a camper does not attend due to illness, vacation, or scheduling changes, no refunds or credits will be issued for missed days.